

SAFETY FOCUS



Safety Compliance Review Process

The Safety Compliance Review Process has been developed to standardize the process used by Contractors and Contractors Drivers to request a review of their safety performance. If a Contractor or Contractors Driver does not agree with their safety performance, it will be the responsibility of the Contractor or Contractors Driver to demonstrate and provide supporting documentation as to why the Contractor or Contractors Driver safety performance should be amended.

The process below places responsibility for the review of driving behavior and safety performance with the Contractor or Contractors Driver prior to requesting a formal review:

Safety Compliance Review Process

- Contractor or Contractors Driver must complete and submit a "Safety Compliance Review Form" to initiate a review.
(Note - requests for a review and reviews submitted without the use of the Safety Compliance Review Form will not be accepted.)
- The following information must be entered in applicable fields of the Safety Compliance Review Form:
 - Name
 - Owner/Driver Number
 - Reason for Review
 - Supporting Documentation
 - Signature
 - Date
- Safety Compliance Review Form and supporting documentation are to be emailed to [Expedite Safety Compliance Review](#) for review and consideration.
- Results of the review will be communicated to the requesting Contractor or Contractors Driver within one (1) week of the date the Safety Compliance Review Form is received.

